

Newberry Juneteenth: Celebrate Freedom Saturday, June 17, 2023 10:00 AM-4:00 PM
Artist / Craft Vendor Information & Application

- **SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.**

QUALIFICATIONS:

- All Newberry Juneteenth Vendors are subjected to a jury process, those interested will be considered upon completion of the application, and a \$75.00 payment submitted to Parks and Recreation.
- **Businesses based in or have a direct connection to Newberry County, whether by service or affiliation. Others will be considered on a first-come first served basis.**
- ONLY 100% handmade products will be considered for Art and Craft Vendor Booths.
- **100% Handmade Definition:**
Art or Crafts made by hand with special care and craftsmanship. Handmade items are designed and created by artists and craftsmen. Handmade items are to be of high quality. Reselling items is not allowed in our arts & crafts categories. Hand Assembled or Altered products will be allowed for sale in the arts & crafts categories; however, the judging committee has the right to exclude any products that do not meet the standard as judged.*
- The event reserves the right to reject applications that do not meet the values or standards of the event. This would be for the sale or distribution or display of items that are of poor quality, inappropriate, or offensive nature. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned with payment.
- Main St. Booths are for vendors to sell their products. Vendors should provide an adequate description of their product. **At least 2 different images, samples of work, or website address where work can be viewed are required to be included with this application for judging. Any printed photos submitted will not be returned.**
 - Main St. Booths MAY NOT use their booth space for the sale of on or off-site cooked items or hot foods that are considered Time/Temperature sensitive. **Those interested in on-site cooking and food vending should consult our Food Court Vendor Application.**

BOOTH SPACES:

- **Limited booth spaces are available (20 total). Spaces are available on a first-come-first Spaces are 10x10 in size.** Spaces will be allotted one space per vendor. Spaces are \$75.00
- **Spaces are located between the 1400 and 1200 blocks of Main Street.**
- **Electricity is not available.** We cannot assist with booth setup. Tents will be provided; all vendors should supply their own tables and chairs.

TAXES & LICENSES: Vendors are responsible for collecting and reporting SC sales tax as required by law.

Vendors are also responsible for obtaining a proper SC license from SCDOR as applies.

NO BOOTH WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, PAYMENT, AND DOCUMENTS ATTACHED TO THIS PAGE. BOOTH SPACES WILL NOT BE ASSIGNED UNTIL THE APPLICATION AND PAYMENTS ARE RECEIVED.

Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines.

Set-Up: 8:00 am-9:30 am

***Break Down: 3:00 pm-4:00 pm**

***Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future City of Newberry events. (Any vendor trying to enter the event space after 9:30 will not be granted entry, and the application fee will not be refunded)**

Application and payment must be returned by May 12 at 5 pm.

Applications are accepted until spaces are filled.

NOTICE: City of Newberry Parks, Recreation, and Tourism reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document). City of Newberry, Parks, Recreation, & Tourism: (803) 321-1015

Please keep this page for your records

Artist / Craft Vendor Information & Application

NO BOOTH WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, APPLICATION FEE, AND DOCUMENTS ATTACHED TO THIS PAGE. BOOTH SPACES WILL NOT BE ASSIGNED UNTIL THE APPLICATION AND FEE ARE RECEIVED.

➔ Organization/Booth Name: _____

➔ Contact Name: _____

➔ Mailing Address: _____ PO Box: _____

➔ City: _____ State: _____ Zip: _____

➔ Telephone: (H) _____ (W) _____ (M) _____

➔ Primary Email: _____

➔ Website: _____

➔ CIRCLE your Category of Organization based on booth qualifications:

NEWBERRY BASED

NEWBERRY-BASED ORGANIZATION

➔ WRITE Purpose of Booth & Description of Products your booth intends to sell or distribute:

(This description will be used when presenting your application to the committee. If needed, please attach an additional document.)
Changes or additions to booth items for sale must be approved by the Newberry Juneteenth Committee.

<p align="center">MAIN ST Booth Space</p> <p><u>I have read and understand the qualifications and criteria that are necessary to be a MAIN Street artisan/craft vendor. I have read and completed my application and understand that I will be juried before my application is accepted by the committee. BOOTH SPACES WILL NOT BE ASSIGNED UNTIL THE APPLICATION AND FEE ARE RECEIVED.</u></p>	<p align="center">FOR OFFICE USE ONLY:</p>	
<p>➔ INITIAL HERE: _____</p>	<p>DATE RECEIVED: _____</p>	<p>APPROVED: _____</p>
	<p>DATE NOTIFIED: _____</p>	<p>DENIED: _____</p>

(FOR OFFICE USE ONLY: DATE RECEIVED: _____ CASH _____ CREDIT _____ CHECK _____)

General Release

The undersigned does hereby release, acquit, and forever discharge the City of Newberry, its agents, its representatives, its employees, or contracted staff, of and from all manner of actions, suits, damages, claims, or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Newberry Juneteenth event. I acknowledge that I have read all event policies and agree to adhere to them.

I agree to release the City of Newberry and affiliates of this program from liability resulting from illnesses such as communicable diseases including COVID-19. Furthermore, I agree that I or anyone assisting me will not participate in the community special event if that person is sick. I further understand and agree that spectators and participants assume a known risk when deciding to attend or participate in a community special event. I agree that I have been advised to follow CDC and SCDHEC Guidelines and to practice personal discipline in taking precautions against the transmission of communicable diseases.

Signature _____ Date _____

➔ Please print name clearly _____

City of Newberry Parks, Recreation, and Tourism: (803) 321-1015

Please mail the application to:

City of Newberry- Juneteenth, P.O. Box 538, Newberry, SC 29108

OR Email: bcarey@cityofnewberry.com